

Walker Memorial Academy

“Experience Seventh-day Adventist Education”



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Avon Park, Florida 33825**

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MISSION STATEMENT

Walker Memorial Academy offers a Christ-centered learning environment, helping families experience excellence in Seventh-day Adventist Education.

WMA HISTORY

Walker Memorial Academy was established in 1947 to provide a Christ-centered education for elementary age students of the Seventh-day Adventist Church in Avon Park, Florida. The school reached Junior Academy status during its first decade of operation. A Kindergarten curriculum was added in the early 1980's. Walker Memorial Academy offers a Pre-Kindergarten through Twelfth Grade curriculum for Seventh-day Adventist constituents and families of other denominations committed to Christian education in the tri-county region of Highlands, Polk, and Hardee Counties of Central Florida.

Walker Memorial Academy's philosophy is to integrate the beliefs and ideals of the Seventh-day Adventist Church, focusing on the physical, mental, social and spiritual aspects of each student through its Christ-centered curriculum. An attitude of service fostered in each student toward his fellow man is encouraged. The optimal goal is to prepare each student to be a caring, giving and productive member of society and one whose ultimate citizenship is in Heaven.

Walker Memorial Academy is committed to excellence and innovation in order to provide a dynamic, well-rounded curriculum so that students will have opportunities to obtain thinking skills in addition to acquiring academic facts. The student body, which exhibits ethnic diversity in a rural setting, is led by dedicated individuals of various talents. Because the members of the Adventist Christian community place a high value on education, they provide many active support groups which allow for a school that is well-equipped, technologically current, and able to offer a wide variety of experiences and services to its students.

As a service-oriented organization, Walker Memorial Academy is accredited by the *Southern Association of Colleges and Schools*, the *Florida Association of Non-Public Schools*, the *Seventh-day Adventist Board of Regents* and the *National Council for Private School Accreditation*. The school is governed by a board of various members and leaders of the Avon Park Seventh-day Adventist Church committed to providing a quality school program. The school board provides guidance in the area of policy, operations and finance.

The school staff consists of an Administrator, eighteen Teachers, Director of Campus Ministries, a Librarian and support personnel. As well as teaching, this exceptional staff serves as members and leaders of professional organizations, both secular and denominational, from local to national levels. As a result, staff members are involved in curriculum development and in providing in-service seminars. Church leadership positions and activities are also an important part of each staff member's time.

It is the goal of Walker Memorial Academy to provide excellence in Christian education. Future excellence will be achieved by meeting the challenges of providing skills necessary for the twenty-first century, and incorporating a Pre-Kindergarten through Grade Twelve curriculum.

PHILOSOPHY

The Seventh-day Adventist Church recognizes that God is the source of knowledge and wisdom. We believe that God is Creator of the universe and that His creation of man was an expression of His love. God created man perfect, but because of sin man lost his original state.

Christian education, by perfecting faith in Christ, restores in man the image of his Maker, nurtures in man an intelligent dedication to the work of God on earth, and develops in man a practical preparation for service to his fellow men.

We try to reveal God's love in all areas of the curriculum, allowing each student the opportunity for decision making through critical and creative thinking. "It is the work of true education...to train the youth to be thinkers, and not mere reflectors of other men's thoughts." --Education, page 17.

We believe that Walker Memorial Academy should be a training ground for citizenship in this present life, and for the life to come, as the school cooperates with the home and church in the formation of character.

"True education means more than the pursuit of a certain course of study. It means more than a preparation for the life that now is...It is the harmonious development of the physical, the mental, and the spiritual powers. It prepares the student for the joy of service in this world, and for the higher joy of wider service in the world to come." --Education, page 13.

OBJECTIVES

- To integrate such subject matter into the curriculum and communicate such attitudes to the students through the teachers so as to make the aim of education and redemption one.
- To lead each student into a personal knowledge of and a fellowship with Jesus Christ to the betterment of himself, his family, church, and community.
- To prepare students in the foundations of learning and skills needed for continuing education and service both in this life and the life to come.
- To train each student to think and to evaluate resources at his disposal to enable the student to discriminate between Biblical and non-Biblical values.
- To teach students the dignity of labor by requiring participation in the management of and responsibility for school and church owned property.
- To educate in an atmosphere that promotes such Christian graces as self-control, cheerfulness, cleanliness, courtesy, gratitude, respect, and reverence.

ACADEMICS

CLASS CURRICULUM - Grades 9-12

A typical course of study for WMA Freshmen and Sophomores includes:

Freshmen – Grade 9		Sophomore – Grade 10	
<i>Course</i>	<i>Credit</i>	<i>Course</i>	<i>Credit</i>
Religion I	1	Religion II	1
English I	1	English II	1
Earth Science	1	Biology I	1
Algebra I	1	Geometry	1
Basic Computer Apps.	1	Advanced Computer Apps.	1
Health	1/2	World History	1
Physical Education I	1	Physical Education II	1
Journalism	1/2		

Electives – Grades 9-12

- Archaeology
- Bell Choir
- Biology II
- Business Math
- Choir
- Concert Band
- Video Communications
- Steel Band

AE-21 - FOREST LAKE ACADEMY

Bruce Anderson, VP AE-21

Judy Campbell, Registrar

Junior and Senior courses are established and scheduled by Forest Lake Academy in a distance-learning format. All questions regarding Junior and Senior transcripts, course offerings and schedules must be referred to the AE-21/Forest Lake Academy Administrators.

Only Seniors cleared to march in the Forest Lake Academy Commencement Service will be permitted to participate in WMA Graduation exercises.

NATIONAL HONOR SOCIETY

Walker Memorial Academy is an official active member of the National Honor Society. New members will be added each year in accordance with the requirements as outlined in the NHS constitution. Mrs. Kaylene Walz is the local NHS Advisor.

HIGH SCHOOL ADVISORY COMMITTEE

<i>Chair:</i>	William E. Farmer, Principal	
<i>Distance Learning Coordinator:</i>	John Bedell	
<i>Academic Advisors:</i>	Gordon Davis/William E. Farmer	
<i>Student Association:</i>	Orlando Hernandez	
<i>Distance Learning Facilitator:</i>	Cassie Cook	
<i>Yearbook:</i>	Michelle Grace-Williams	
<i>Academic Standards Chairman:</i>	William E. Farmer	
<i>High School Sponsors and Advisors:</i>	Leonard Cann	Judy Johnson
	James Davis	Walda Farmer
		Joy Rogers

EXAM POLICY

Because final exams are an important tool in student evaluations and usually time sensitive in terms of administration of the tests, it is essential that exams be taken by students at the scheduled times. The only excuses are bereavement or illness supported by a physician's written excuse note. Thank you for your advanced planning of vacation dates and your support of this important academic policy.

WITHDRAWAL FROM ELECTIVE CLASSES

Any student in Grades 7 through 10 that wishes to withdraw from an elective class must meet the following conditions:

1. A letter of permission from a parent/guardian to drop the class must be presented to the principal.
2. The parent must have a meeting to discuss options with the instructor.
3. Final approval to drop the class must be secured from the principal.

All students must recognize that the final grade for a course dropped after two weeks is **“W-F”**

Any student asked to withdraw from an elective class will receive a final grade of **“F.”**

ACCEPTABLE USE POLICY

WMA strives to provide its students with an environment where they can use the school's computer system in a safe and responsible manner. Therefore, all students, parents and/or guardians must read, sign and comply with WMA's Acceptable Use Policy for the 2007-2008 school year. This document must be completed before a student can access the school's computer/network system. The Acceptable Use Policy deals with student use of the internet and school network. Failure to abide by the terms of the Acceptable Use Policy may result in loss of computer privileges and possible suspension or expulsion from WMA.

Social Networking sites (such as myspace or facebook) are public domain and can pose very serious internet safety risks for students. It should be noted that everything posted on the internet is saved as history, even if individuals delete their comments or pages. Very serious implications

for future employment and educational opportunities can be expected by everyone posting on the internet. These implications may result in the loss of employment or educational options.

Students publicly posting improper language, inappropriate pictures, derogatory or defaming comments will be subject to WMA disciplinary action if observed by the administration or faculty. Disciplinary actions may include loss of an office, dismissal from an athletic team, suspension or expulsion.

ADMISSIONS

Walker Memorial Academy is operated for the benefit of Seventh-day Adventist children from the constituent church. It is the desire of our school board that every boy and girl of school age be in our school this year.

APPLICATION FOR NEW STUDENTS OR TRANSFER STUDENTS

Only those students should apply for admission who will cheerfully endeavor to live in harmony with the principles and regulations of the school.

Students of other religious beliefs are welcome provided there is an opening and they show due respect for the Word of God, maintain a reverent attitude during religious programs and classes, and observe all regulations of the school. Walker Memorial Academy does not discriminate on the basis of race, color, national and ethnic origin.

Achievement tests may be given as a key for admittance and placement. Pupils must give evidence in these tests of ability to accomplish the work of the grades to which they are seeking admittance. The school reserves the right, after testing an applicant and counseling with the parents, to change the grade placement to one more suitable for the child's success.

ENTRANCE AGES

In most cases, Pre-K students must be four (4) years old and Kindergarten students must be five (5) years old by August 15 of the new school year. All First Grade applicants must be six (6) years of age before August 15 unless they have successfully completed Kindergarten. This is denominational policy. Results of achievement or readiness tests will also determine eligibility for admittance. A student entering First Grade must show readiness both mentally and emotionally as determined from testing and observation by educational professionals.

MEDICAL EXAMINATIONS

All new students to our school and all Grade Seven Students should have health examinations by their private physicians and present the examination report to the school within two weeks after school begins. All students must have the state required original immunization certificate before attending any classes. This is state law.

HEPATITIS B AND VARICELLA VACCINE REQUIRED

All children entering Kindergarten and Grade 7 are required to have the Varicella vaccine if there is no prior history of chicken pox. All Grade 7 students must be vaccinated for Hepatitis B. Students must have the first shot and appointments for the next two shots, to enter school.

ANTI-BULLYING POLICY

Bullying is a form of harassment. For purposes of this policy, “bullying” is defined as: “The repeated intimidation of others by the real or threatened infliction of physical, verbal, written, electronically transmitted, or emotional abuse, or through attacks on the property of another. It may include, but not be limited to, actions such as verbal taunts, name-calling, and put-downs including ethnically based or gender based verbal putdowns, extortion of money or possessions, and exclusion from groups within school.” This definition also applies to “cyber bullying” and disciplinary actions will be the same as if bullying occurred on campus. Such conduct is disruptive of the educational process and therefore, bullying is not acceptable behavior at Walker Memorial Academy, and is prohibited.

Students who engage in any act of bullying while at school, at any school function, in connection with any school sponsored activity, or while en route to or from school are subject to disciplinary action. As required by state law, law enforcement officials shall be notified of bullying incidents. Parents of a bullying victim will be notified of the incident and apprised of the disciplinary action. Disciplinary actions will include administrative conference, in-school suspension, out-of-school suspension or referral to School Board for expulsion.

ATTENDANCE

Training in punctuality and regularity in attendance is an important part of school. The state law requires regularity and promptness in school attendance. A written excuse will be required in each case of absence or tardiness. State laws hold the teachers responsible for reporting unexcused absences, with a heavy penalty if neglected. A satisfactory explanation from parents or guardians of students must be submitted either in person or in writing in all cases of absence from a session or part of a session of a school day. Excuses not presented within two days after the student returns to school will result in the absence being considered unexcused.

Acceptable excuses for non-attendance include:

1. Verified illness of the student.
2. Medical, dental, or eye appointment.
3. Quarantine.
4. Bereavement.

Unacceptable excuses for non-attendance include:

1. Absence from school to take music, art, or other lessons.
2. Absence from school to run errands.
3. Absence from school to take care of children, to help at home in case of illness of other members of the family, to assist in housework, because of lack of proper clothing, for recreation.

After a morning attendance review, individual homes may be called to verify the absence of a student. Students who are repeatedly absent or tardy may be reported to the Truant Officers as required in the county.

Parents of students who are chronically tardy or absent may be requested to meet with the School Administrator to help solve attendance problems. A student could be referred to the School Board for expulsion in the event of continued non-compliance with attendance policies. Ten (10) unexcused tardies in a grading period will result in a \$25.00 re-registration fee.

If a student misses 15 percent of any class during a semester, for any reason whatsoever, he/she is subject to failure unless the Faculty Administrative Committee feels that extenuating circumstances warrant special consideration. It is the responsibility of the student to obtain all make-up work from the teacher.

To get a day or more of classes excused for a special trip or appointment, the parent should write a letter of explanation and request to the Faculty Administrative Committee as much in advance of the absence as possible. All requests must be presented at least one (1) week in advance to the committee. The Administrative Committee meets every Monday afternoon.

In Grades 7 through 12, excuses for an absence should be brought to the homeroom teacher on the day a student returns to school. In Grades Pre-K through 6, excuses should be given to the classroom teacher.

ATTENDANCE IS REQUIRED AT MUSIC PROGRAMS

The WMA music program is widely recognized for its excellence and high quality public performances. It is essential to maintain a strict attendance policy in order to insure a proper performance. Attendance is required at all religious and secular concerts of the band, choir, steel drum band, orchestra and bell choir for every student in the performing organization. Serious illness (physician excuse required) or bereavement are the only excuses. Non-attendance for any other reason will result in a lower grade and possibly failure for the grading period. We are proud of our students as they share their talents and we thank our parents and students for working with us to see that every student attends each program on the published performance schedule.

LEAVING CAMPUS

Students will not be permitted to leave the school premises during school hours without written permission from the parent or guardian. Students must sign out at the office and leave with a parent or an adult approved by the parent. Students may not sign themselves out and leave campus without an approved adult. Upon returning the same day, the student must sign in at the office before attending any class.

Students leaving campus for lunch must have a note of **permission on file in the office**. All students leaving for lunch must sign out and sign in upon their return from lunch. Students with permission to leave campus for lunch must avoid tardiness. Failure to comply will result in disciplinary action, including possible loss of the privilege to leave campus for lunch.

Students who leave the school grounds during school hours without proper permission, with unauthorized transportation, or "borrowing" another student's vehicle or bike will be considered truant and subject to immediate disciplinary procedure, including suspension.

SOCIAL CONDUCT

WMA is committed to a concept of positive social development and encourages broadening of the academy experience by participating in a varied program of cultural and recreational activities which will provide opportunities for wholesome association.

The public display of affection on campus is considered out of place. A student who does not demonstrate self-respect or self-restraint in this matter may be placed on social restriction, suspended or dismissed from WMA.

CELL PHONE POLICY

While students may have cell phones in their possession, they must be turned off and not used during school operating hours. It is strongly suggested that cell phones be kept in the student's portfolio case. Use of a cell phone during school hours, including a cell phone ringing during school hours, will result in the following disciplinary action:

- First Offense: Phone confiscated, returned only to a parent or guardian.
\$25 fine.

- Second Offense: Phone confiscated, returned only to a parent or guardian.
\$25 fine.
Possible in-school suspension

- Third Offense: Phone confiscated.
Parent and student meet with Administration to determine if enrollment in WMA will continue.

DISCIPLINE

In a group, it is always necessary to have rules for the rights, safety and general welfare of all. In the case of a school, rules not only protect, but they allow the school to do its job by preparing young people to develop self-discipline for their future life. It is the goal of WMA to practice redemptive discipline.

FIRST OFFENSE:

If a disciplinary conditions or problem develops, the teacher will counsel with the Student (i.e. "Time out"/cooling-off period, a missed recess, writing sentences, etc.). Most offenses will be handled at this level.

SECOND OFFENSE:

If the issue cannot be resolved in the classroom, the student will be sent to Administrative office with explicit discipline instructions for the Administrative Staff to monitor. Faculty will complete a Discipline Report Form indicating:

Student Name
Date of Incident
Class / Grade

Date of Incident
Class / Grade
Teacher

<i>Teacher</i>	<i>Infraction</i>
<i>Infraction</i>	<i>Action taken</i>
<i>Student Name</i>	<i>Recommendation</i>
<i>Date of Incident</i>	<i>Comment section</i>
<i>Student Name</i>	<i>Teacher's signature and date</i>

Copies will be mailed to parents, placed in student file, retained by staff member implementing discipline.

THIRD OFFENSE:

If the problem has not been solved, the principal will be notified. The principal will counsel and may need to discipline the student. In cases of very serious or continued non-compliance with the school regulations, the principal may decide to temporarily suspend a student from school for up to three days. If the principal does temporarily suspend a student from school, the parent and the School Board Chairman will be notified. Any school work missed due to a suspension MUST be made up promptly. The student may or may not receive full credit. Loss of extra-curricular privileges may occur.

If the condition or problem continues, a parent/principal/teacher/student conference will be held.

DISMISSAL:

The authority to dismissal a student permanently from WMA rests solely in the hands of the School Board; however, in an emergency situation, the teacher can resort to the temporary exclusion of the student from the classroom and referring him/her to the principal for prompt, appropriate discipline. The principal may impose an “at home suspension” for up to three days while waiting for the WMA Board to meet.

MORNING DROP-OFF PROCEDURES

Because all Pre-K students must be escorted to class by their parent/guardian, a morning parking area will be provided for Pre-K families. Maps or morning traffic flow and drop-off of students will be provided at Registration.

AFTERNOON DISMISSAL PROCEDURES

Because of limited parking and driveway space, all students must be picked up in the west parking lot (by the tennis courts). Two lanes of traffic will move from west to east. Faculty members will supervise and assist in directing traffic. For obvious safety reasons, no cars should park across Avon Boulevard to pick up students. Parking places in front of the school building are reserved for guests and staff. No cars should back out onto Avon Boulevard at dismissal time. The area by the gymnasium is long-term parking, for those who need to visit teachers or the school office.

DRESS CODE

Walker Memorial Academy is a Christian school operated by the Seventh-day Adventist Church. We feel that the students who attend should show by their manners, and by their dress that they are Christian young people. If you are dressed neatly and appropriately, you are giving a

positive witness to any visitor who may come to our school.

The dress code applies to all school functions.

Jewelry is not to be worn. No bracelets (except medical alert), earrings, rings, necklaces, chains, or studs for initial stage of ear piercing.

Makeup and nail color must be natural shades and used modestly.

ALL WMA STUDENTS will be in uniform dress for the 2008-2009 school year. All school dress must be purchased from the Dennis Uniform Company or The Great Atlantic & Pacific Tee Shirt Company. All shirts will have WMA embroidered from the uniform company.

Hats

It is not appropriate to wear hats in the classroom. Hats should not be brought onto campus unless for use in a school approved activity such as Intramural Softball or School Spirit week.

Leggings

Leggings in any form are not permitted.

Outwear - Grades Pre-K - 12

All students should have the embroidered WMA logo sweaters or jacket. There are no exceptions to this policy.

Shoes - Grades Pre-K - 12

All students must wear closed toed and closed heeled shoes. No heelies, sandals, flip-flops are permitted.

PRE-KINDERGARTEN

		Great A & P#	Dennis #
Pants or Walking Shorts	Navy / Khaki		
WMA Logo Polo or T-shirt	Red / Navy		
WMA Logo V-Neck Cardigan	Navy	8820, 8821	063000
WMS Logo Fleece Jacket	Navy	8884, 8885, 8886	052000
Shoes	Tennis Shoes		

KINDERGARTEN - GRADE 6

		Great A & P#	Dennis #
Pants or Walking Shorts	Navy / Khaki	Boys: 651 (AW) 688, 643(AW), 680 Girls: 627(AW), 628, 615(AW)	Boys: 075500-964 070000-964 040600-965 Girls: 040300-965 040400-965 040600-965
Skorts (mid-thigh or lower)	Navy / Khaki	580, 588	035210-965
WMA Logo Polo (long/short sleeved)	Red / Navy/Yellow/White	837, 385	08300C, 08300A

WMA Logo Peter Pan Collar Shirt	White	550	00080A
WMA Logo Button Oxford	White		
WMA Logo V-Neck Cardigan	Navy	8820, 8821	063000
WMA Logo Fleece Jacket	Navy	8884, 8885, 8886	052000
Belt (optional K-4, Mandatory 5-6)	Black / Brown		
Shoes	Tennis Shoes		

GRADE 7 - GRADE 12

		Great A & P#	Dennis #
Pants	Navy / Khaki	Boys: 651(AW), 688 Girls: 627(AW), 628	Boys: 075500-964 070000-964 Girls: 040300-965 040400-965
Skirt (at least knee-length)	Harris Plaid	580, 588	035210-965
WMA Logo Vest	Navy		008680-201
WMA Logo Button Oxford	White / Blue		02900A, 02900C
WMA Logo V-Neck Cardigan	Navy	8820, 8821	063000
WMA Logo Fleece Jacket	Navy	8884, 8885, 8886	052000
Belt (Mandatory with belt loops)	Black / Brown		
Tie	Harris Plaid		1800P0-201
Shoes	Tennis Shoes		

UNIFORMS MAY BE PURCHASED AS FOLLOWS:

Dennis Uniform Company

Dennis Web Site: www.dennisuniform.com

Enter school code (**EWM**)

Dennis Store:

7715 Apopka Boulevard
Apopka, Florida 32702

Telephone: 407.292.0395

Mail:

Dennis Uniform
135 Southeast Hawthorne Blvd
Portland, Oregon 97214

National Customer Service: 800.854.6951

Great Atlantic & Pacific Tee Shirt Company

239 North Ridgewood Drive
Sebring, Florida 33870

Telephone: 863.385.0456

USED UNIFORMS

Quality used school uniforms may be purchased from the Home and School Association or individuals. Check the school bulletin board across from the office for uniform sales options.

DRESS CODE VIOLATIONS

Students in violation of the Dress Code Policy adopted by the School Board will face the following procedures.

1. Student will be referred to the Administration Office to call parents for change of clothing to bring student into compliance with policy.
2. Student will remain in the office until appropriate attire is obtained.
3. A Dress Code Violation Form will be mailed to the parent.
4. Non-compliance will result in a meeting of parent, student and school administration.

The Staff and Administration of Walker Memorial Academy reserve the right to review and/or change any portion of the dress code at any time during the year.

STUDENT E-MAIL

In a continuing effort to provide a safe yet technologically current environment for its students, WMA will assign each student an E-mail account with GAGGLE. This is the only account students will be allowed to use while on campus (it can be used at home as well). This service allows teacher monitoring of student email for offensive language and improper subject matter. It also allows teachers to create chat rooms and message boards only for use by WMA students and more specifically only for certain grades or groups at Walker.

EXTRA-CURRICULAR ACTIVITIES

Students participating in extracurricular activities such as Varsity Basketball, Track, Cross Country, Volleyball, Co-ed Softball, after school recreation, and special music tour groups must meet the following requirements:

1. Minimum of 2.0 GPA;
2. No attendance violations;
3. Have above average citizenship grades;
4. Coach, director, supervisor or teacher clearance;
5. FHSAA Sports physical;
6. Signed Parental Consent to Participate.

Failure to meet these requirements will result in a loss of participation privileges until all deficiencies are satisfied.

Students on academic probation will not be allowed to attend elective or extra-curricular trips and activities. Families that have defaulted on financial plans will not be permitted to participate in elective or extra-curricular activities.

FINANCES

METHOD OF PAYMENTS

The tuition, registration fees and book fees will be divided into 10 monthly payments. Payments should be made directly to the school or to the Treasurer. WMA accepts cash, checks or credit cards (2% charge added for credit card use). Checks should be made payable and mailed to: Walker Memorial Academy, 1525 West Avon Boulevard, Avon Park, Florida 33825.

Tuition is due by the 20th of each month, and becomes delinquent after the 30th. A \$20 late fee will be applied each month to accounts over 30 days late. If an account is in arrears after 60 days, the student may be dismissed from school unless satisfactory arrangements are made. Accounts beyond 60 days may be referred to a collection agency.

In harmony with the policy of the General Conference Department of Education, final grades, transcripts, or credits will only be issued when the student's account is paid in full.

DELINQUENT ACCOUNT POLICY

The School Board has adopted the following policy for delinquent accounts:

- Accounts reaching thirty (30) days will receive a letter or telephone call from school administration.
- Accounts reaching sixty (60) days of age will require making arrangements with the WMA Finance Committee or dismissal of the student from school.
- Proper financial arrangements include:
 - A) Payment in full;
 - B) Securing a loan to make payment through a financial institution;
 - C) Requesting additional sponsorship assistance working through Finance Committee Representatives.

We believe that all young people desiring a Christian education should be given that opportunity. WMA has ample sponsorship opportunities for those in financial need. The Finance Committee officers will provide financial counseling for those seeking guidance and assistance.

SPONSORSHIPS

If you know that you cannot afford full tuition, there is help available. We believe that all of our youth should be trained in our school system. Sponsorships are available through your local Seventh-day Adventist church. Limited scholarships are available through the school, applications require a full financial disclosure. Forms may be picked up in the office.

The Florida P.R.I.D.E. scholarship is available to all new Kindergarten and First Grade students, in addition to transfer students from public schools in Grades Two through 12. Applications and requirements can be picked up at the school, or downloaded from the WMA website, www.wmja.org.

The State of Florida VPK is available to all qualifying Pre-K students.

HOME-SCHOOLED STUDENTS

Walker Memorial Academy will offer home-schooled students the opportunity to participate in fine arts or Physical Education classes, as recommended by the Florida Conference Office of Education and the Southern Union Office of Education. Achievement testing may be provided to home schoolers for the grades being tested at the school.

School groups established by audition (i.e. Bell Choir, Steel Band, Select Choir) are available to full-time students only.

The official school policy for home school students is set out as follows.

The home schooled students:

- Shall be on campus only during the actual class meeting time.
- Must purchase the standard school accident insurance plan as required for all full-time students.
- Monthly charge for the classes entered will be established by the school finance committee and school board.
- Must abide by the school dress code and all policies outlined in the school handbook, when on campus for class.
- Must meet the requirement of the home education program pursuant to Section 232.02(4), Florida Statutes.

INSURANCE POLICY

WMA provides an insurance policy that covers students in case of accidents during school, going to and from school, and at school sponsored activities. The cost of the insurance is included in the registration fee. Parents are required to assist in providing information on claim forms. Copies of the policy are on file in the school office.

PLEASE NOTE: Music instruments owned by individual students are not covered by WMA insurance. Please check to make sure your instrument is covered by your homeowner's policy.

LIBRARY POLICY

Any Walker Memorial Academy library books lost or damaged beyond repair will result in a charge of \$25. Damaged books that are repaired will result in a fine to the student equal to the amount of repair costs.

SCHOOL HOURS

The school day begins at 8:00 a.m. and will be dismissed at 3:15 p.m., except on Fridays when school ends at 2:15 p.m.

BEFORE AND AFTER SCHOOL SUPERVISION

Students are requested not to arrive at school more than 30 minutes before school begins and to leave the school grounds within 30 minutes after dismissal. Teachers' supervision of students ends at dismissal. Those remaining after 3:30 p.m. may be placed in after school care and charged accordingly.

All students in the after care program will sign in with the supervisor in charge. No student will be dismissed until signed out by a parent or an adult designated by the parent. All dismissal information and approved parental designees must be on file in the office.

SCHOOL TELEPHONE

The office telephone number is 453-3131. Teachers and students should not be called during school hours except in case of an emergency. A student will not be called from class to answer the phone except in an emergency. Twenty-five cents will be collected per non-emergency call made. If calling a long distance number, student should be supplied with a calling card.

STUDENT TRANSPORTATION

STUDENT VEHICLES AND MOTOR SCOOTERS

Students who drive to school must have written permission on file with the school administration. The permission form will include proof of insurance and proper license. Vehicles may be used for transportation to and from school only.

Students must comply with the following:

1. Students operating cars or motor scooters must have a valid license on file with administration.
2. Park in designated area by WMA gym
3. Vehicles may not be moved after classes begin without the permission of the principal.
4. Do not drive on school sidewalk or lawns.
5. Do not drive another student's vehicle.
6. Do not give another student a ride or ride with a student driver unless written permission is on file from both the driver and the rider's parents authorizing same.
7. Only one person per scooter.
8. Obey all safety rules.

Any violations will result in disciplinary action, which may include loss of the privilege to bring a scooter or car onto school grounds.

BICYCLES

Students who ride bicycles must observe the following rules:

1. Park bikes in the bike racks by tennis courts or gym;
2. Do not ride on the school sidewalks;
3. Do not ride another student's bike;

4. Do not ride more than one on each bike;
5. Obey all safety rules.

Violators of any of the above rules may forfeit the privilege of bringing a bike on campus.

The school will not be responsible for damage or theft of a bike on school property.

TIPS FOR PARENTS

- Parents should see that their children attend school every day, arriving on time but not earlier than 30 minutes before the opening of school.
- Parents should insist that their children return home immediately after school closes, unless the child is involved in an approved after school activity.
- After school care is available and mandatory for students on campus after 3 p.m. and not involved in an approved school activity.
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- Parents are urged to visit the school and acquaint themselves with the program. Parents should confer with the teacher after school hours rather than during classes. Arrangements should always be made with the principal before visiting the school.
- Parents should not call their children from class to answer the telephone except in extreme emergency. They should also encourage their children to avoid making unnecessary calls home during school hours.
- Parents bringing lunches to school for their children should leave the lunches on the shelves provided inside the school hallway. Please do not interrupt a class to deliver a lunch.

PARENT GRIEVANCE PROCEDURES

The Common goal of Christian teachers and parents can be more readily achieved when a friendly, open relationship exists between the home and the school. When a problem arises between parents and teachers, the following reconciliation procedures, based on Matthew 18 and 1 Corinthians 6 should be used for resolving the problems:

Step One: The parent should first talk privately and confidentially with the teacher and attempt to resolve the problem.

Step Two: If the problem is not resolved, the parent should ask the school administration to become involved.

Step Three: If the problem is still not resolved, the parent may request that the school board chairperson work with the administration to bring about a resolution.

- Step Four:** If the problem is still not resolved, the parent may request a hearing by the school board.
- Step Five:** If the problem still is not resolved, the parent may request the Conference Superintendent of Education to assist in bringing about a resolution.
- Step Six:** If the problem is still not resolved, the matter may be taken to the Florida Conference K-12 Board. The decision at this level shall be considered final.

TIPS FOR STUDENTS

It is distinctly understood that every student who presents himself for admission to the school thereby agrees and pledges to observe willingly all its regulations and to uphold the Christian principles upon which the school is operated.

There are certain types of conduct that are expected of all students regardless of age. We would like to remind you of some of the more common classroom courtesies.

- You are expected to be in your classroom when the bell rings.
- Upon entering the classroom, please take your seat promptly and quietly.
- Speaking out or expressing disapproval when another has the floor is both rude and unfair. Please wait your turn.
- Class will be dismissed by the teacher, not the bell.
- Students should knock before entering another class. Wait to be recognized **by the teacher** before making a request.
- **“PLEASE,” “THANK YOU,” “EXCUSE ME”** and other similar phrases should be practiced by **EVERY** student.
- Electronic toys, Gameboys, Playstations, walkmans, portable CD players, and I-pods should not be brought to campus.

Experience has taught that there are some practices that should not be found or permitted in a Christian school. **An offense of one or more of the following points makes the student liable for immediate dismissal:**

- Willfully undermining the religious ideals of our school or disseminating atheistic ideas.
- Using profane language, obscene gestures, or writing obscene slogans, phrases or

drawings.

- Making derogatory remarks or spreading false information about another student, teacher, or parent.
- Using tobacco, liquor, narcotics, or any other substance that debilitates the mind or body; or having them in your possession.
- Stealing, lying, cheating, and willfully deceiving others.
- Willful disrespect, disobedience, or insubordination to any teacher or staff member.
- Improper association with the opposite sex.
- Possession of reading material not in harmony with Christian standards.
- Physical assault upon a teacher or another student.
- Possession of knives, firearms, firecrackers, or any other device that could inflict injury upon any student or teacher or staff member.
- Engaging in any type of willful destruction or vandalism of school property or anyone else's property on or off the school grounds.
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- Any of the above activities communicated on a social networking site like myspace.com, xanga.com, facebook.com, etc. will result in disciplinary action, including suspension or expulsion.

REGULATIONS ADOPTED BY THE SCHOOL ADMINISTRATION AND PUBLICLY ANNOUNCED TO THE STUDENTS WILL HAVE THE SAME FORCE AS IF PRINTED IN THIS BULLETIN.

TUITION AND FEES FOR THE 2008 - 2009 SCHOOL YEAR

Pre-Kindergarten: *Annual Tuition:* \$4,600.00. All Pre-Kindergarten students receive a \$2,500.00 state grant. Actual annual tuition due from the parents is \$2,100.00. In addition, members of the Avon Park Seventh-day Adventist Church receive an annual grant of \$850.00. *Registration Fee:* -0-.

Kindergarten - Grade 3: *Annual Tuition:* \$4,000.00. Two (2) semester payments of \$2,000.00 or ten (10) monthly payments of \$400.00. Members of the Avon Park Seventh-day Adventist Church receive an annual grant of \$850.00. *Registration Fee:* \$400.00 if paid at Registration (August 6); *Late Registration Fee* (after August 6): \$425.00 if paid after August 6.

Grade 4 - Grade 6: *Annual Tuition:* \$4,100.00. Two (2) semester payments of \$2,050.00 or ten (10) monthly payments of \$410.00. Members of the Avon Park Seventh-day Adventist

Church receive an annual grant of \$850.00. *Registration Fee:* \$410.00 if paid at Registration (August 6); *Late Registration Fee* (after August 6:) \$435.00.

Grade 7 - Grade 8: *Annual Tuition:* \$4,300.00. Two (2) semester payments of \$2,150.00 or ten (10) monthly payments of \$430.00. Members of the Avon Park Seventh-day Adventist Church receive an annual grant of \$850.00. *Registration Fee:* \$430.00 if paid at Registration (August 6); *Late Registration Fee* (after August 6:) \$455.00.

Grade 9 - Grade 10: *Annual Tuition:* \$5,100.00. Two (2) semester payments of \$2,550.00 or ten (10) monthly payments of \$510.00. Members of the Avon Park Seventh-day Adventist Church receive an annual grant of \$850.00. *Registration Fee:* \$510.00 if paid at Registration (August 6); *Late Registration Fee* (after August 6:) \$525.00.

Grade 11 - Grade 12: *Annual Tuition:* \$6,300.00. Two (2) semester payments of \$3,150.00 or ten (10) monthly payments of \$630.00. Members of the Avon Park Seventh-day Adventist Church receive an annual grant of \$850.00. *Registration Fee:* \$630.00 if paid at Registration (August 6); *Late Registration Fee* (after August 6:) \$655.00.

Registration Fee includes: Textbooks (Grades K-8); Textbook Rental (Grades 9-12); Student Accident Insurance; Yearbook; Elementary Music (Grades K-6); Classroom Supplies (Grades K-6); Home & School Association Dues; Student Association Dues, Technology Resources; Lab Fees; Testing; Science Lab (Grades 9-10); Computer Lab (Grades 9-10).

Multiple Student Discount: Families with more than one student enrolled at WMA receive the following discounts: Two Students - \$350.00 annual discount; Three Students - \$1,050.00 annual discount; Four (or more) Students - \$2,450.00 annual discount.

Semester Discounts: A 2% discount is offered when a semester is paid in full and a 3% discount when the full year is paid in advance. This discount applies only to tuition.

Late Payment Fee: A \$20.00 late payment will be applied each month to accounts over thirty (30) days delinquent.

Payment Methods: Acceptable methods are cash, checks or credit cards (a 2% convenience charge will be added for credit cards).

ADDITIONAL FEES:

Yearbook Lab Fee (*Grade 9*): \$25.00

Music Fees:

Instrument Rental - \$25.00 per semester

Choir (*Grades 7-12*) - \$15.00 per semester

Special Supplies or Music Books - Actual Cost

Elective Music organizations - \$15.00 per semester

Music Uniforms:

White Tux Shirt - \$16.00 + S&H

Black Tux Pants - \$32.00 + S&H

Red Vest - \$39.00 + S&H

Bow Tie - \$5.00 + S&H

Physical Education Uniforms:

Shorts and Shirts - \$13.00 each

Baseball Cap - \$7.00

Meal Tickets: Available in \$20.00 and \$50.00 Booklets

Home Schooled Student: \$15.00 per class per month

Re-Registration Fee: \$25.00

Graduation Fees:

8th Grade - \$35.00

12th Grade - \$45.00

Field Trips:

Grade 12 - Senior Trip - \$150.00 + Fund Raising

Grade 11 - FLA/AE-21 Trip - \$150.00 + Fund Raising

Grade 10:

Sea Camp - \$750.00 (\$50.00 in October, balance by end of 1st Semester)

Canoe Trip - \$20.00 + Cost of Food

English Trip - \$30.00

Grade 8 - History Trip - Approximately \$400.00 (reduced by Fund Raising)

Grade 9 - Cumberland Island - \$60.00 + Food, Supplies and Equipment

Grades 7 & 8 - English Trip - \$30.00

Grades 5 - 12 - Music Tours - Cost of meals while on tour

Music Festival - Approximately \$100 for food and lodging

Grades 5 & 6 - Outdoor School - \$115.00

Grade 6:

Medieval Times - \$25.00

Wet 'n Wild - \$15.00

Tutoring: \$48.00 per hour - Sylvan Learning Center or by individual arrangements.